

# SEUSSICAL

## AUDITION CHECKLIST

- Pick up audition packet.
- Read the material in the audition packet.
- Fill out your production registration form, conflicts schedule, and registration worksheet. Be sure to carefully read the rehearsal schedule. Notify Producers today of any specific cast request based on rehearsal/performance schedule or carpooling needs.
- Give your audition forms to the audition coordinator and pay the registration fee of \$265.00.
- Receive audition number and tag.
- Go to the photo table to have your picture taken.
- Have your measurements taken.
- Remain at the rehearsal studio until you are called to audition.
- When your audition number is called, enter the rehearsal studio for your audition. Please wear your audition number tag on your right shoulder.
- Have fun and don't forget to SMILE!
- LOOK AT YOUR CALLBACK SHEET, WHICH WILL BE GIVEN TO YOU BY THE PRODUCTION MANAGER OR PRODUCERS, TO FIND OUT WHAT TO DO NEXT.
- Be sure to check back here on Sat. 3/21 by 6:00pm to see the Cast List. The Cast List will also be available on the PYT Web Site at [www.pytnet.org](http://www.pytnet.org).
- Parents must attend the Mandatory Parent Meeting on Monday 3/22, New parents 6:30-7:30 & Returning Parents from 7:30-8:15 at PYT Studio A.
- First Rehearsal: Tuesday 3/23, 6:30-9:00 at the PYT rehearsal studio.

# PYT PRACTICES

## **BOTH PARENT AND AUDITIONER MUST READ & SIGN THIS INFORMATION BEFORE AUDITIONING OR APPLYING FOR A CREW POSITION.**

In order to utilize our rehearsal time most efficiently, PYT must maintain a rigorous, fixed rehearsal schedule to make the process fair to all involved. This will allow us to produce the best show possible. If you cannot fulfill the obligations below (especially regarding attendance) then we encourage you to take this show off and audition for the next show. A contract specifying these obligations is enclosed. It should be signed and returned to PYT by the Parent Meeting.

### **DEADLINES**

Cast Members must meet all deadlines set by the Director.

### **GRADES (for productions during the school year)**

Cast Members are to maintain good grades during their involvement in the show. Rehearsals should not be an excuse for unfinished homework or for being unprepared for class.

### **COSTUMES**

The Costume Designer will let all Cast Members know what they will need to find or construct for their characters. Some costumes are handled by rentals or constructed by the Costume Committee.

### **PARENT INVOLVEMENT**

Parent support is essential to the success of any production. Parents should be willing to set an example for their child by volunteering to help with the production and assisting him/her in memorizing lines and blocking. However, parents (except for Rehearsal Hall Monitors) should not plan to watch or attend rehearsals. The time during rehearsals is closed to parents.

If you have any questions regarding these obligations and practices, including the purpose of them, please see the producers, production manager or a PYT Board member.

### **PYT CONFLICT & ATTENDANCE POLICY**

Please complete the Conflict Sheet carefully and truthfully, as it will be used in the casting process. It is critical to successful casting and rehearsal scheduling to be as complete and accurate as possible. When writing your conflicts, be sure to include:

- Any other production you are in at this time
- Vacations and trips
- All regular weekly commitments such as classes, lessons, and athletic activities.

If a child with a large number of conflicts is being considered for a lead role, they may be asked to eliminate certain conflicts before casting. **PYT reserves the right to NOT CAST a participant if there are more than seven conflicts. Please note there are no excused absences during Tech Week Mon. 5/10 - Fri. 5/14, 5:00-10:00. NO CONFLICTS ARE ACCEPTED FOR TECH WEEK AND EACH CAST MEMBER MUST BE AVAILABLE FOR THE FULL RUN OF PERFORMANCES FOR AT LEAST ONE OF OUR TWO CASTS.**

- **Conflicts must be handed in prior to the last night of Callbacks. Any new conflicts will be considered an unexcused absence. New conflicts are not accepted at the parent meeting.**

**Cast members may have two unexcused absences during the rehearsal period. Participants with excessive absences may be asked to leave the show.**

Attendance will be taken at each rehearsal. Attendance at all rehearsals for which you are scheduled is mandatory. **Cast Members missing more than two rehearsals, other than those listed on your conflict sheet or due to illness, may be replaced, regardless of part.** Arriving more than 30 minutes late or leaving early from rehearsal is considered an absence. If a cast member needs to be late to rehearsal for a planned event, it must be recorded on the conflict sheet and submitted prior to the last night of callbacks. Work (for those who may have a job) is not an excuse to miss rehearsal. During TECH week any Cast Member with an unexcused absence may be replaced, regardless of attendance record. Each cast member must be available for the full run of technical rehearsals and performances for at least one of our two casts.

PYT cannot plan rehearsals without an accurate understanding of who is available at any given rehearsal. Therefore, failure to accurately complete the conflict calendar may result in loss of part or being asked to leave the show.

I have read this document and understand the terms.

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(Parent signature or cast member who is 18+)

Date

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Cast member's name Aud. #

# PARENT VOLUNTEER CODE OF CONDUCT

Please read and initial all starred lines. By initialing you agree to abide by the conditions below.

\*I understand that PYT's mission is to provide outstanding theatrical learning experiences that develop leadership, emphasize responsibility and foster teamwork in a supportive, respectful environment, and as such I will model behavior that reflects that mission.

\*I will model inclusive behavior and expect all participants to respect each other regardless of race, sex or ability. Furthermore, I will not participate in or allow others to yell at or ridicule a participant for making a mistake.

\*I will place the emotional and physical well-being of participants ahead of my personal artistic judgment.

\*I will remember that part of the goal of the program is to have fun, improve skills and feel good about oneself.

\*I will strive to make this program a positive and enjoyable experience for ALL participants and others (staff, volunteers, parents) around me by treating everyone with respect and dignity, and by teaching participants to do the same.

\*I will not publicly criticize staff or fellow volunteer decisions or disrespect the production staff and volunteers.

\*PYT provides an environment for participants that are free of drugs, tobacco and alcohol; and I will refrain from their use at PYT.

# RELEASE FORM MINORS & ADULTS

As consideration for my child (or children), as a cast member, or myself as a volunteer, being permitted by Peninsula Youth Theatre to participate in these activities, I hereby agree that I, my spouse, children, assignees, heirs, distributees, guardians, and legal representatives will not make a claim against, sue, or attach the property of Peninsula Youth Theatre, or any agent, employee, or member thereof, for injury or damage to my child (or children) or self, whether resulting from the negligent acts, or howsoever otherwise caused, as a result of our participation in this activity.

I hereby release Peninsula Youth Theatre and its agents, employees, and members from all actions, claims, or demands that I, my spouse, children, assignees, heirs, distributees, guardians, and legal representatives now have or may hereafter have for injury or damage resulting from my or my child's (or children's) participation in this activity.

Due to insurance requirements, PYT's liability and the safety of all children, including your own, parent volunteers need to avoid situations where they are left alone with a child other than their own except in emergencies. We take this policy seriously and therefore may ask volunteers to leave the production for failure to follow this policy. Thank you, in advance, for your cooperation.

I also understand that if I do any driving on behalf of PYT, to the theater, rehearsal studio, or to purchase items, I am responsible for bringing PYT a copy of valid automobile insurance prior to driving on behalf of PYT.

Please print the names of cast members and all participants who will do volunteer work for Peninsula Youth Theatre for this show. Your signature signifies your agreement with the conditions above.

Name: \_\_\_\_\_

Parent or Guardian - Please Print

Name: \_\_\_\_\_

Parent or Guardian Legal Signature

Date

Cast Member Name: \_\_\_\_\_

Cast Member Name: \_\_\_\_\_

Minor Volunteer Name: \_\_\_\_\_

Minor Volunteer Name: \_\_\_\_\_

Adult Volunteer Name: \_\_\_\_\_

Adult Volunteer Name: \_\_\_\_\_

## PYT REFUND POLICY

- 1) The cost to participate in a PYT production is \$265 for the first child, \$255 for a second child and \$240 for each additional child. This payment includes: the costume fee, the script fee & the rehearsal CD fee and is due at the audition. This payment does not include such optional expenses as shoes, undergarments, cast party attendance, show t-shirt, mug, tickets, photos, etc; these items will be expensed separately.
- 2) PYT's acceptance of this payment is our commitment to your child's casting and performance in this production; PYT can make no commitment regarding specific roles.
- 3) Your child's commitment to PYT is to participate in our production fully. In addition to your child's regular attendance at rehearsals, learning of parts as scheduled, and respectful attention to all PYT staff and adult volunteers, your family will be required to donate 25 hours of volunteer time, and participate in load-in and strike, to assist with the production (15 additional hours for the second child and five additional hours per child for the third and fourth).
- 4) Should you or your child have any doubts about this commitment, please take time prior to next week's parent meeting to review the production schedule, and your own schedule, and to make certain that the PYT commitment is right for your child and your family.

### **PLEASE NOTE:**

- 5) **Should your child decide not to participate, for *any* reason, you *must* inform the show's Producer, *in writing*, NO LATER THAN THE END OF THE INITIAL PARENT MEETING, in order to receive a prorated refund of \$215.00. PYT will retain \$50 of the registration fee toward expenses associated with the audition and casting process.**

# AUDITION PACKET

## Peninsula Youth Theatre

Welcome to Peninsula Youth Theatre and auditions for SEUSSICAL. We want this to be a pleasant experience for everyone involved, so please take a moment to read the following information. Enclosed in this packet you will find audition information and general information about PYT policies and procedures. Materials include (\* items need to be completed and turned in before auditions):

- Audition Checklist
- PYT Refund Policy
- PYT Conflict & Attendance Policy
- Payment Form
- Production Registration Form\***
- Audition Information Form\***
- Conflict Schedule\***

If you are viewing this from our web site, please print out all of the forms, fill out completely and bring them to auditions at the PYT Rehearsal Studio.

If you need to take any forms home in order to get additional information, please make sure to return them at our Mandatory Parent Meeting, **Monday 3/22, New parents 6:30-7:30 & Returning Parents from 7:30-8:15 at PYT Studio A** **Please note that for any cast member under the age of 18, ONE parent needs to be the contact responsible for all paperwork and payments. Cast members age 18 and over must be responsible for all paperwork, payments and volunteer time commitments.**

Please follow these steps for your audition:

1. Fill out the Production Registration Form, Conflicts Schedule, and the Payment Form.
2. Take your completed forms to the registration table and pay the registration fee of **\$265.00 (\$255.00 for a second child)**.
3. You will be given an audition number tag, please wear your audition number on your right shoulder. **You will be referenced by this number throughout the audition and callbacks.**
4. Wait for the staff to call your number to get your photo taken.
5. Have your measurements taken.
6. Remain at the Rehearsal Studio until you are called to audition.

Good luck on your audition! Remember, the director is watching you from the moment your number is called. Take a deep breath, smile, and try to have fun. A positive attitude is very important. Ten performers at a time, in numerical order, will be called to audition. Please listen for your number to be called. Have respect for those who are auditioning and remain as quiet as possible while waiting.

One at a time, you will be called forward to begin your audition. When you are called, introduce yourself in a nice, loud voice, and smile. After you perform your song, return to your group. Throughout, try to relax and, remember, we all admire your ability and willingness to audition.

If you have any questions, please ask someone wearing a name tag. These are volunteer parents and board members who have participated in prior productions. Elisa Olson is the Production Manager. She will be happy to assist with any questions you may have. Since our Directors must concentrate on each performer, they will not be able to answer questions during auditions.

**Again, good luck on your audition and welcome to PYT!**

# AUDITION INFORMATION

## Peninsula Youth Theatre

### ~ Important Dates ~

<b>Callbacks:</b>	Tues. 3/17, Wed. 3/18 & Thurs. 3/19, 6:30-9:00
<b>Cast List Posted:</b>	Sat. 3/21 by 6:00pm
<b>Mandatory Parent Meeting:</b> at PYT Studio A	Monday 3/22, New parents 6:30-7:30 & Returning Parents from 7:30-8:15
<b>First Rehearsal:</b>	Tuesday 3/23, 6:30-9:00
<b>Rehearsals:</b>	Tuesday - Friday, 6:30-9:00 & Saturday, 10:00-1:00
<b>Tech Week:</b>	Mon. 5/10 - Fri. 5/14, 5:00-10:00 ( <i>No Absences Allowed</i> )
<b>Performances:</b>	<b>Sat. 5/15 - Sun. 5/23</b>

A mandatory meeting for all parents and cast members age 18 and over will be held on Monday 3/22, New parents 6:30-7:30 & Returning Parents from 7:30-8:15 at PYT Studio A. Cast members under the age of 18 should not attend. At this time, you will have an opportunity to meet some of the staff, the producers, and others involved in the production of **SEUSSICAL**. You will receive most of the information you will need throughout the production. The parent meeting is also where we will be forming the volunteer committees. We have appropriate jobs at convenient times for everyone, and all parents and cast members will be asked to help in some way. We expect each family to volunteer at least 25 hours (15 additional hours for the second child and five per child for the third and fourth child) during the course of the show. If you are unable to volunteer due to time constraints, you can instead choose to pay \$250 for the 25 hours (\$10/hour for additional hours). **Every family is expected to participate in Load-In and Strike.** PYT is proud to be able to provide the many talented performers of this area with an opportunity to participate in a unique theatrical experience. A production of this scope relies on the willingness of parents and friends to volunteer their special skills.

Please be sure to bring with you to the Parent Meeting:

- Any completed forms not already turned in.
- Checkbook to pay for ticket vouchers, T-shirts, and other optional items.
- Calendar through November so you can sign up for committees and other activities

Again, if you have any questions, please ask one of our parent volunteers wearing a name tag.

**Welcome again to Peninsula Youth Theatre.  
We are happy to have you be a part of our production of**

# SEUSSICAL